

## **Killeen Independent School District Job Description**

**Job Title:** Campus Instructional Technologist, Title I  
**Reports To:** Campus Principal  
**FLSA Status:** Exempt

### **SUMMARY**

To increase student achievement through the use of technology

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

Develops, and models for students, classroom projects that integrate technology into the four core curriculum subjects: ELAR, Math, Science and Social Studies.

Assists teachers with integrating technology into the core curriculum areas to improve student achievement.

Assists campus administrators and teachers in identifying opportunities to improve instruction and student performance through technology-based solutions.

Maintains knowledge of all core curriculum area TEKS.

Researches and recommends technology solutions which increase student achievement to campus instructional leadership.

Assists in evaluating the implementation of technology on the campus.

Stays current on innovations in technology and curricular issues involving technology which impact student achievement.

Conducts professional development regarding technology and its impact on student achievement.

Previews and makes recommendations for ordering hardware and software for student use.

Performs other duties as assigned which impact student achievement.

### **SUPERVISORY RESPONSIBILITIES**

This job has no supervisory responsibilities.

**QUALIFICATIONS** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. There may be alternatives to the below qualifications as the Board of Trustees may find appropriate. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **EDUCATION and/or EXPERIENCE**

Bachelor's degree, experience and/or training in technology, teaching certification preferred

**LANGUAGE SKILLS**

Ability to read, analyze, and interpret general technical periodicals, professional journals, technical procedures, or governmental laws and regulations. Ability to write reports, business and educational correspondence, and procedure manuals. Ability to effectively present information and respond to questions from administrators, faculty, and students.

**MATHEMATICAL SKILLS**

Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

**REASONING ABILITY**

Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

**OTHER SKILLS and ABILITIES**

Ability to utilize and install a variety of computer hardware and software. Also, must be familiar with networking.

**PHYSICAL DEMANDS** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel; and stoop, kneel, crouch, or crawl. The employee must lift and carry (up to 44 pounds) and occasionally lift or carry (45 pounds and over). Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust focus.

**WORK ENVIRONMENT** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to travel district wide and is occasionally exposed to risk of electrical shock. The noise level in the work environment is usually moderate.

**Revised Date:** September 14, 2015

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.